

Student Self-Check for Soft Skills Certification

Check your Soft Skills using the items listed below to see how likely you are to be Soft Skills certified by your WTMC teachers. Your grades, attendance, and comments from your teachers can be found on Power School.

You can be Soft Skills certified if you can answer YES to all of the items listed below.

You may need to return to a WTMC class next semester if

- Any of the Soft Skills listed are missing in any class
OR
- Your grade in a class shows weak academic performance.

Soft Skills

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| 1) You have been absent less than 8 times in each class (physically, mentally, habitual tardiness). | YES | NO |
| 2) You have been prepared for class consistently: <ul style="list-style-type: none">• bringing all necessary materials to class and• having them ready at the start of class. | YES | NO |
| 3) You have consistently submitted assignments in a timely fashion, and have no outstanding assignments. | YES | NO |
| 4) You accept responsibility for your actions, both positive and negative. | YES | NO |
| 5) You use college-level communication skills <ul style="list-style-type: none">• written• oral• listening | YES | NO |